



MetaReveal

What's New in MetaReveal 4.9

July 17, 2018

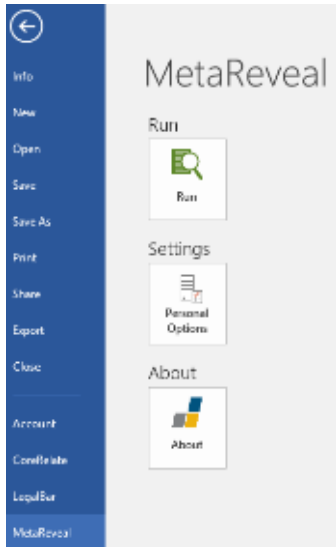
Welcome to the New MetaReveal!

BEC Legal Systems is excited to introduce you to some great new features.

Upgraded Office Compatibility

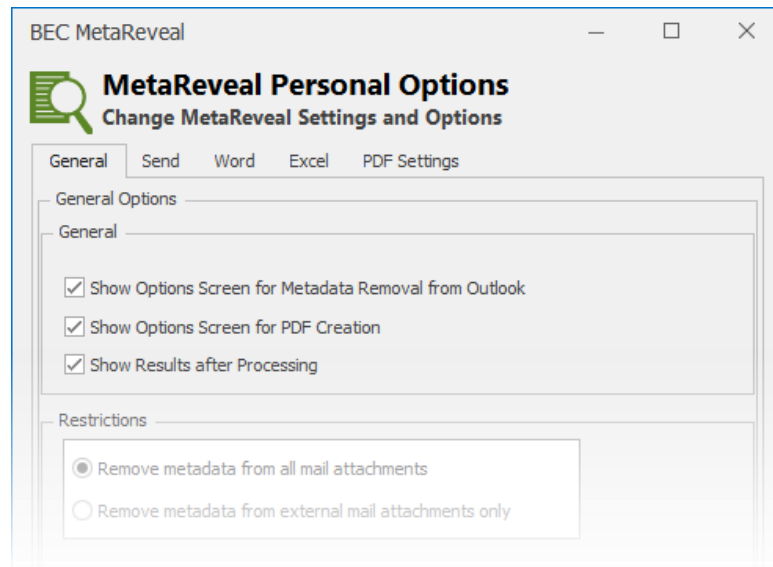
MetaReveal 4.9 is compatible with Office 2010/2016 32-bit **and 64-bit**. MetaReveal has been compatible with Office 365 since release 4.8.8.

Updated Style



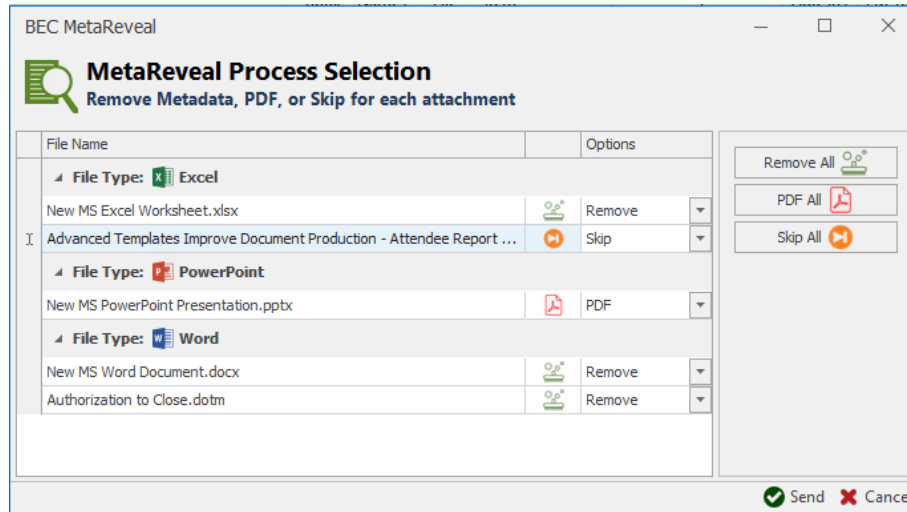
In Word, Excel, and Outlook, go backstage to find MetaReveal! The *Run* button (to remove metadata or create a PDF) and the *Personal Options* buttons are both here. (The MetaReveal ribbon tab is gone.)

MetaReveal dialogs look and feel like Office 2016.



Improved Email Attachment Process

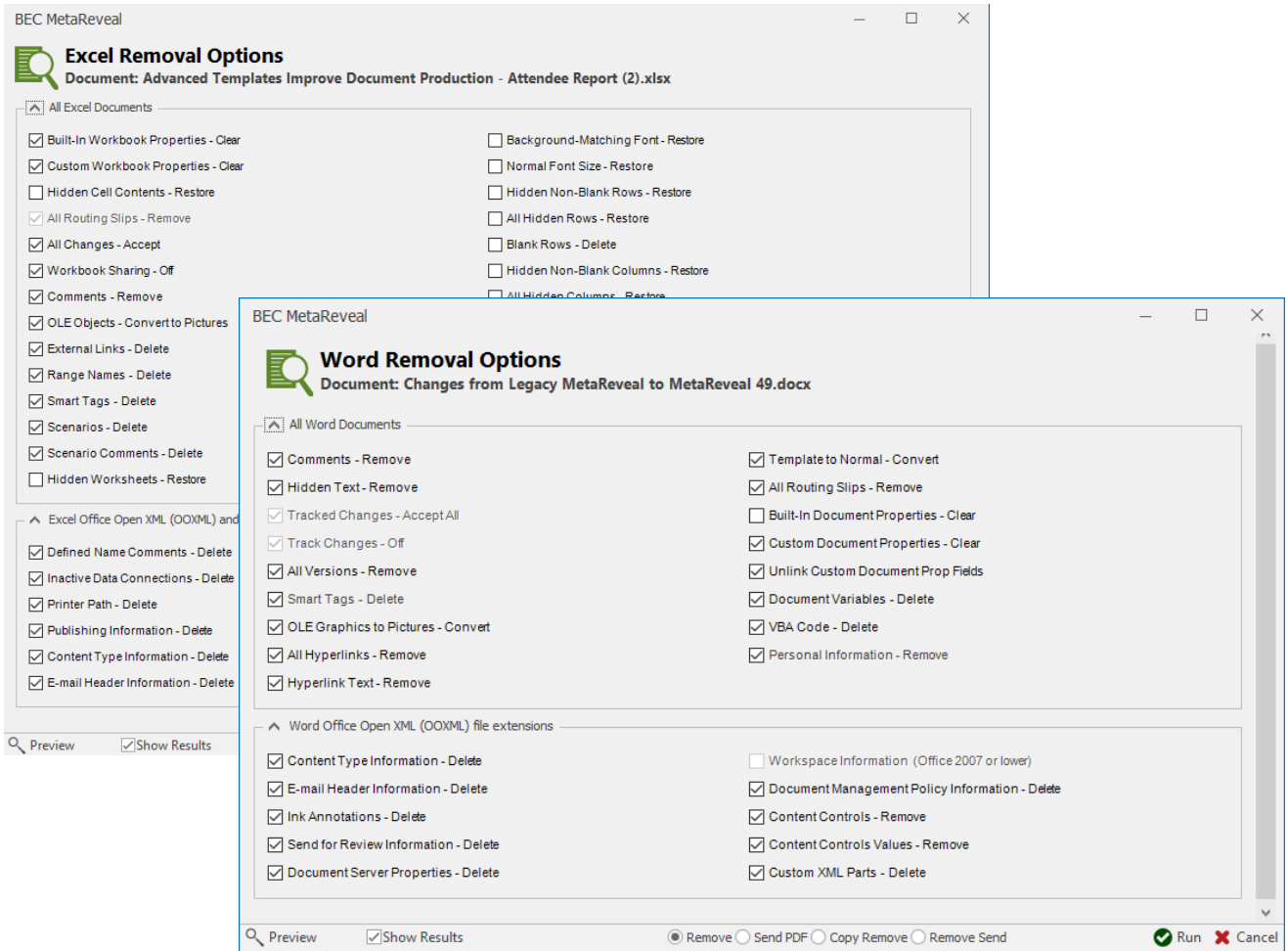
The new *Process Selection* dialog lists all mail attachments and lets you make the “how to process” decision for all attachments at once. On this “one stop” dialog, select *Remove Metadata*, *PDF*, or *Skip* for each attachment, or click *Remove All*, *PDF All* or *Skip All*.



Up-to-Date Metadata Removal Options

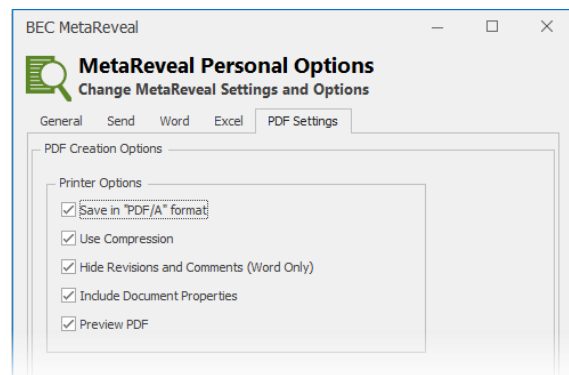
In Word and Excel, the Removal Options dialogs have been upgraded: (1) Function buttons are now found at the bottom of the dialog. (2) Metadata removal options are up-to-date with the most recent versions of Word and Excel, specifically:

- For Word documents, 'Fast Save' and 'Document Workspace Information' removal options have been removed.
- Also for Word, the 'Tracked Changed-Accept All' setting is now automatically selected when the 'Ink Annotations-Delete' setting is selected.
- For Excel spreadsheets, many of the removal options have been updated to be more efficient.



Simplified PDF Settings

- For PDF generation, MetaReveal now exclusively uses *Office PDF printer*. All other PDF Printer options have been removed in release 4.9.
- MetaReveal has always had the ability to add document properties to a PDF as it is created. In release 4.9, document properties default to values in the Word/Excel file being processed, but can be updated “on the fly.” The *Keywords* Document Property is new.



New Reporting Functionality

Easy-to-Read Format

The *MetaReveal Removal Report* is all new! Metadata processing results are laid out in table format, giving a “before and after” comparison of the document’s metadata. This displays automatically after processing, depending on a personal option.

Document Name: Waldman_More Data.docx

5/15/2018 12:11:01 PM

Option	Original Value	New Value/Action Taken
Track Changes	Track Changes is on	Track Changes is turned off.
Comments	Gregory A. Admin: 5/8/2018 1:00:00 PM 1 comments found	[Blank] 0 comments deleted
Hidden Text	Hidden Text found: Waldman being a highly experienced tax professional knew from available facts and tax law rules / regulations to inform IRS of the 2009 and 2012 taxable payouts that were made .	[Blank]
Revisions	There are 10 Revisions	10 Revisions accepted
	Gregory A. Admin 5/8/2018 1:00:00 PM Section	Gregory A. Admin 5/8/2018 1:00:00 PM Section
	Gregory A. Admin 5/8/2018 1:01:00 PM Waldman being a highly experienced tax professional knew from available facts and tax law rules/regulations to inform IRS of the 2009 and 2012 taxable payouts that were made.	Gregory A. Admin 5/8/2018 1:01:00 PM Waldman being a highly experienced tax professional knew from available facts and tax law rules/regulations to inform IRS of the 2009 and 2012 taxable payouts that were made.
	Jan Spetz 5/15/2018 12:10:00 PM HYPERLINK "\\beclegal.com\share\Developers\QA Test\Sample Test files\MetaReveal\Real Legal Documents\en.wikipedia.org"	Jan Spetz 5/15/2018 12:10:00 PM HYPERLINK "\\beclegal.com\share\Developers\QA Test\Sample Test files\MetaReveal\Real Legal Documents\en.wikipedia.org"
	Jan Spetz 5/15/2018 12:10:00 PM HYPERLINK "en.wikipedia.org"	Jan Spetz 5/15/2018 12:10:00 PM HYPERLINK "en.wikipedia.org"
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	Gregory A. Admin 5/8/2018 1:00:00 PM accepted	Gregory A. Admin 5/8/2018 1:00:00 PM accepted
	Gregory A. Admin 5/8/2018 1:00:00 PM agreement	Gregory A. Admin 5/8/2018 1:00:00 PM agreement
	Gregory A. Admin 5/8/2018 1:00:00 PM understanding that the payment in question was a redemptive payment was further verified on Pitcher and Endersâ€™ originally filed 2009 personal tax return where the only 2009 redemptive income reported by Pitcher and Enders (for their Waldman & Company stock) totaled \$500.00. (First	Gregory A. Admin 5/8/2018 1:00:00 PM understanding that the payment in question was a redemptive payment was further verified on Pitcher and Endersâ€™ originally filed 2009 personal tax return where the only 2009 redemptive income reported by Pitcher and Enders (for their Waldman & Company stock) totaled \$500.00. (First
	Gregory A. Admin 5/8/2018 1:00:00 PM	Gregory A. Admin 5/8/2018 1:00:00 PM
	N/A	All Revisions Accepted
Converting Images	This document contains no shapes to convert.	This document contains no shapes to convert.
Attached Template	NormalEmail.dotm	NormalEmail.dotm
Custom Document Property Fields	There are 4 unlinked custom document property fields.	4 custom document property fields have been unlinked.

Print Save Results OK

Reports Can Be Saved

The *MetaReveal Removal Report* can now be saved! The *Save Results* button on the report dialog saves an HTML file. By default, it is given the same name as the processed document (*processed doc.html*) and placed in the user’s *Documents/My MetaReveal* folder. An HTML file can be opened with Internet Explorer or Word; in addition, the table can easily be copy/pasted to either Word or Excel.