

Digital Dictation for the Legal Professional



Simple - Reliable - Flexible

Increasing productivity with digital dictation is a smart choice. Eliminate the hassle associated with misplaced tapes, broken tapes, bad sound quality, and lost time. It is far easier to move your "voice files" electronically. Dictation is automatically transferred via the firm's network, sent by e-mail, or uploaded onto an FTP server. Transcriptionists benefit from a clear job overview, and can begin transcription immediately using a headset and foot pedal connected directly to their PC.



With digital recording you can do more than traditional dictation. Whether you need to record meetings, send voice e-mails or simply dictate short notes and comments, digital voice recordings are secure and reliable. Download to your PC, integrate with your document management system, and if you prefer, move your voice files into a speech recognition system for conversion to text.



<p>Superior Quality</p>	<p>Clear, precise recording and playback for easy transcription.</p>
<p>Total Flexibility</p>	<p>Instant access to any part of the recording plus insert / delete / overwrite.</p>
<p>Increased Efficiency</p>	<p>Digital files available immediately for faster transcription and turnaround of completed documents.</p>
<p>Easiest Working Practice</p>	<p>Transfer data quickly and simply via e-mail , PC network, Internet, or your PDA/Smartphone. Work remotely.</p>
<p>Future-Proof</p>	<p>Designed to be used with state-of-the-art legal workflow management software</p>



SpeechExec Enterprise



High productivity digital dictation management software

Digital Dictation Management Software for the Law Firm

SpeechExec Enterprise

Simple Sophistication

Designed as an enterprise-wide dictation management system for today's fast-paced document-intensive law firm, Philips' future-proof digital dictation management software, SpeechExec Enterprise, delivers simplicity and productivity throughout your organization. Speech Exec Enterprise offers an intuitive Windows-based graphical interface that assures rapid user acceptance by authors and transcriptionists. Flexible dictation input options and commonsense architecture simplify implementation and administration.



Secure and User-Friendly

- Use the Web access tool for two-way dictation file exchange
- Central configuration tools simplify administration
- Automate workflow with pre-defined settings
- DSS Pro files offer password protection

Enhanced Flexibility

- Web Director offers easy outsourcing ability
- Statistic Module offers graphical output of queries
- Workflow Manager smoothly processes dictations

Digital Dictation is a focus at BEC:

The latest innovations in speech processing technology complement years of experience providing dictation solutions to our legal clients. BEC provides consultation and support covering a diverse selection of digital dictation solutions. This includes dictation and transcription software for your PC and PDA device, a selection of digital portables, PC microphones, and phone dictation systems.



Philips and Olympus are world leaders in the manufacture of professional dictation products, and are founders of the "International Voice Association" which uses the new .dss (digital speech standard) audio file. Offering outstanding audio quality for recorded voice, .dss allows for a high compression rate, reducing file size, network traffic and required storage capacity. It is the ideal format for Legal Firms.

More than Dictation

BEC Provides Complete Technology Solutions for Legal Professionals

Technology implementation can be difficult and overwhelming. BEC offers the experience, knowledge, and skill to help you make important decisions with confidence. Since 1987 BEC has been providing it's clients with a comprehensive selection of legal application products and services. These include Time & Billing Software, Document Management Software, Network Integration Services, and our highly acclaimed Microsoft Office® enhancements solutions for Word® & Outlook® - The BEC Legal-Bar, the BEC MetaData Scrubber, and the BEC Docket Administrator.



175 Tri-County Parkway • Cincinnati, Ohio 45246
Voice: (513) 948-1500 • (800) 948-4810 • Fax: (513) 948-1596